



Maine CHW Advisory Committee Meeting Minutes

Sept 18, 2023 12-1:30pm

Present: Dala, Axels, Mardochee, Ketson, Maha, Betty, Souad, Araksan, Zakiyas, Bridgette, Henoc, Ben.

Absent: Kasey & Darcia

- **Welcome new Advisors!** – (Betty) Betty asked that the new advisor list be sent to her.
 - Welcome Lunch- Advisor Meeting set for Sept 29th from 11-2pm all are able to attend. Bridgette will check with Kasey to see if she can attend. Darcia already stated she cannot.
 - Retreat- Possibly in the Spring
 - Advisors asked to send Bridgette ideas.
- **Budget-** Bridgette
 - Bridgette shared the news that we do not have to do the spend down before the end of the month and both years have been combined.
- **Conferences-**
 - What does the budget allow?
 - Bridgette, Cristina, and Betty will meet this week to discuss.
 - How many can attend each one?
 - Betty stated that each person should be able to attend their first choice, but Bridgette will let everyone know on Friday of which conference that they can attend and make arrangements.
 - Who wants to go?
 - Bridgette updated the spread sheet as to everyone's choices.
- **Trainings-** (Cristina)- moved forward to next meeting.
 - Advocacy
 - Communication

- **Facilitation Training-** Betty & Bridgette
 - Mardochee, Henoc, Souad, Zakiyas, Bridgette and Axels will be attending.
 - If you have not registered to attend, if you are not already listed or you have questions, let Bridgette know by Friday.

- **Awareness Week-** (Betty)
 - Take a way.
 - Betty shared the positive outcome of the event and suggested growth ideas for next year.

- **Strategic Plan –** Betty, Bridgette & Ben
 - Share proposal with group- Bridgette See attached.
 - We need 3 advisors for each group. Please review the groups and let Bridgette know which group you are most interested in by Friday.
 - Choose 1st, 2nd and 3rd choice, first to respond gets choice of group.
 - Groups will be shared with the initiative on the 26th, which is when people can choose the groups, they want to participate in.

- **Website changes-** Bridgette

Bridgette shared the website is still being updated with photos, newsletters, and events.

- **Newsletter –** Bridgette
 - Bridgette shared that the newsletter will go out by the 2nd Monday of each month.
 - If you have events or news, you would like us to share, please send it to Bridgette no later than the Friday am before.

- **Summit planning meeting update-** Ben & Bridgette
 - Meetings are 2nd & 4th Wed of each month from 11-12pm.
 - Ben asked if anyone would like to join the planning committee.
 - Mardochee would like to join.
 - There is one more opening, please let Bridgette know by Friday if you're interested otherwise, it will go out to the initiative.

- **Next Meeting Oct 2nd, 12-1:30pm**