



SIM CHW Initiative Stakeholder Group

Date: September 26, 2016

Time: 3-5pm

Location: phone meeting/ Portland Public Health

Chair and Staff: BGINley

Member Attendance (A-Z): K Thomsen, L Weaver, Kelly (DFDR), JHarvey, JSheeran, KO'Rourke, BHummel, BStHiliare, CVerney, BGemelli, NBerke, TFullmer

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Subcommittee documents available at: (insert web address)

| Agenda Item/Related SIM Objective (if applicable) | Obj. SST ID | Risk/concern discussed | Escalation to Steering (y/n) |
|--|-------------|--|------------------------------|
| 1-Announcements | n/a | The Maine Minority Health Conference will take place in Lewiston on December 3 rd (830-3pm). It will feature a CHOW panel and registration will cost \$35. | |
| Agenda Item | | Discussion Points and Decisions | |
| Review of IPHI Guidance for CHW Practicum tied to Core Competencies | | <ol style="list-style-type: none"> 1. Prior to meeting, Barbara Ginley shared with group the guidance that IPHI has developed as part of their core competency curriculum. ME is working with IPHI on the preparation of trainers in the state, and this guidance is included in the curriculum that is being delivered. 2. Stakeholder Group's guidance on standardized training and preparation for sake of the registry has included a recommendation for a 40-hour practicum. Stakeholders had discussed the importance of defining scope, purpose, documentation, etc.. 3. Meeting participants felt the IPHI guidance would serve, with some adoption and customization as a great framework to set the specifics for recommendations to the DCW Registry/DLRS. | |
| Next Steps- Post SIM | | <ol style="list-style-type: none"> 1. Recognition that professional associations or networks can be key to disseminating information and moving work forward; 2. Troy Fullmer shared that ME CDC can commit to convening the CHW Stakeholder Group over the next two quarters. | |

Outstanding Actions/Meeting Evaluation

Attendees shared thanks and acknowledgement of all the work they had accomplished during the course of SIM.

DRAFT